

***City Council
Legal Review Committee
Meeting Agenda***

**March 8, 2018
City Hall, Spruce Room
4:00 PM**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes January 4, 2018
- V. Public Comments on Items Not on the Agenda
- VI. Discussion/Direction – 2018 Committee Work Plan
- VII. Municipal Court Update –
 - Judge Wheeler, 4:30 - 4:50 pm
 - Prosecuting Attorney Cribari, 4:50 pm - 5:10 pm
- VIII. Lawsuit Settlements/Litigation Updates
- IX. Discussion Items for Next Meeting
- X. Adjourn

***City Council
Legal Review Committee
Meeting Minutes***

**January 4, 2018
749 Main Street
4:00 PM**

Call to Order – Councilmember Leh called the meeting to order at 4:00 PM.

Roll Call: The following members were present:

***Committee Members: Chris Leh, City Council
Sue Loo, City Council
Jeff Lipton, Mayor Pro Tem***

***Staff Present: Meredyth Muth, City Clerk
Heather Balser, Interim City Manager
Sam Light, City Attorney***

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF MINUTES

Approved as presented.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None

DISCUSSION/DIRECTION – DRAFT CITY COUNCIL RULES OF PROCEDURE

John Leary, 1116 LaFarge Avenue, noted a number of areas he would like clarified including use of the term Mayor Pro Tem; how social gatherings should be addressed; how to comment on an item on the consent agenda; and how public comments are handled on the second round of comments on an item.

Members discussed options for how time might be pooled for public comments and if this is useful. Members decided to leave it as written to allow pooling of comments for up to six minutes.

City of Louisville

*City Council 749 Main Street Louisville CO 80027
303.335.4536 (phone) 303.335.4550 (fax) www.LouisvilleCO.gov*

Members decided that once the rules have been adopted, Council will review how they are working in six months. After that the rules should be reviewed every two years.

Members reviewed the draft rules and made edits including, clarifying the voting language, adding language regarding the actions that may happen, clarifying voting language, and adding language regarding a motion to reconsider. A table of common motions will be added to the Rules.

Members discussed an email request to adjust the publication schedule of the packet and to publish all City Council emails. No decisions were made.

Councilmember Leh moved to accept the suggested changes to the Rules that the Committee discussed today and recommend this version to the full City Council. Councilmember Loo seconded the motion. All in favor.

Staff will incorporate today's changes into the next version. That draft will be presented for full Council consideration at the February 6 Regular City Council Meeting.

LAWSUIT SETTLEMENTS/LITIGATION UPDATES

City Attorney Light gave a short litigation update.

DISCUSSION ITEMS FOR NEXT MEETING

Councilmember Leh stated he would like to discuss the following at the next committee meeting: discussion of how the Court is working; changes in marijuana enforcement from the Department of Justice; and the work plan for the committee for 2018.

ADJOURN

The meeting adjourned at 5:30 pm.

SUBJECT: DISCUSSION/DIRECTION – 2018 COMMITTEE WORK PLAN

DATE: MARCH 8, 2018

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

Chairperson Leh would like the Committee to discuss a proposed list of items for its 2018 work plan.

FISCAL IMPACT:

None.

RECOMMENDATION:

Discussion

ATTACHMENT(S):

1. Work plan proposal from Chairperson Leh.

City of Louisville Colorado Legal Committee 2018 Work Plan

Topics to be discussed in the quarter which they are listed. Items that are not complete would roll to the next quarter.

First Quarter

- Meeting with City Prosecutor (March 8)
- Meeting with Municipal Judge (March 8)
- Review Municipal Court survey form (March 8)
- Discuss work plan (March 8)
- Consider requesting direction from Council about scope of Legal Committee's activities for 2018

Second Quarter

- Review traffic laws in connection with City's efforts to address traffic safety issues
- Begin development of evaluation process for City Prosecutor, Municipal Judge and Associate Municipal Judge(s), and City Attorney

Third Quarter

- Finalize development of evaluation process for City Prosecutor, Municipal Judge and Associate Municipal Judge(s), and City Attorney

Fourth Quarter

- Prepare evaluations of City Prosecutor, Municipal Judge and Associate Municipal Judge(s), and City Attorney for by Council

SUBJECT: MUNICIPAL COURT UPDATE

DATE: MARCH 8, 2018

PRESENTED BY: MEREDYTH MUTH, CITY CLERK

SUMMARY:

Chairperson Leh has asked the municipal judge and the prosecutor to attend and give a short update on how things are going in the court. They are scheduled as follows:

- Judge Wheeler, 4:30 – 4:50 pm
- Prosecuting Attorney Cribari, 4:50 – 5:10 pm

FISCAL IMPACT:

None.

RECOMMENDATION:

None.

ATTACHMENT(S):

1. Customer Surveys from the Municipal Court

Date 7-24-17

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? Male X Female
2. What is your age? 54
3. What was your business with the Court today? (Please check one)
- | | |
|---|--|
| <input checked="" type="checkbox"/> Paying a ticket | <input type="checkbox"/> Defendant in a case |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Police officer |
| <input type="checkbox"/> Witness | <input type="checkbox"/> Juror |
| <input type="checkbox"/> Other | |

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|----------|-----|
| 8. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 9. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 11. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | 4 | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement

My last ticket was over 3 years ago and I have to take a driving class that will last all day!!

20. If you wish to be contacted for follow up, please list your name and contact information _____

Date 7/24/17

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? X Male _____ Female
2. What is your age? 14
3. What was your business with the Court today? (Please check one)
- | | |
|---|--|
| <input type="checkbox"/> Paying a ticket | <input type="checkbox"/> Defendant in a case |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Police officer |
| <input type="checkbox"/> Witness | <input type="checkbox"/> Juror |
| <input checked="" type="checkbox"/> Other | |

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|----------|------------|
| 8. Was courteous | 1 | 2 | 3 | <u>4</u> | <u>N/A</u> |
| 9. Answered my questions | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 10. Took time to explain things | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 11. Presented professional demeanor | 1 | 2 | 3 | 4 | <u>N/A</u> |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement

20. If you wish to be contacted for follow up, please list your name and contact information _____

Date _____

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? X Male _____ Female
2. What is your age? 51
3. What was your business with the Court today? (Please check one)
- | | |
|--|---|
| <input type="checkbox"/> Paying a ticket | <input checked="" type="checkbox"/> Defendant in a case |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Police officer |
| <input type="checkbox"/> Witness | <input type="checkbox"/> Juror |
| <input type="checkbox"/> Other | |

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|---|-----|
| 4. Was courteous | 1 | 2 | 3 | 4 | N/A |
| 5. Answered my questions | 1 | 2 | 3 | 4 | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | 4 | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | 4 | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|---|-----|
| 8. Was courteous | 1 | 2 | 3 | 4 | N/A |
| 9. Answered my questions | 1 | 2 | 3 | 4 | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | 4 | N/A |
| 11. Presented professional demeanor | 1 | 2 | 3 | 4 | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|---|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | 4 | N/A |
| 13. Answered my questions | 1 | 2 | 3 | 4 | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | 4 | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | 4 | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|---|-----|
| 16. Time to complete business | 1 | 2 | 3 | 4 | N/A |
| 17. Overall experience | 1 | 2 | 3 | 4 | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | 4 | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement

20. If you wish to be contacted for follow up, please list your name and contact information _____

Date 7/24/2017

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ✓ Male _____ Female
2. What is your age? 17
3. What was your business with the Court today? (Please check one)
- ☐ Paying a ticket ☒ Defendant in a case
- ☐ Attorney ☐ Police officer
- ☐ Witness ☐ Juror
- ☐ Other

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|----------|-----|
| 8. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 9. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 11. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |
| 19. Suggestions or comments about our court services that you think were well done or need improvement | | | | | |
| <hr/> | | | | | |
| <hr/> | | | | | |

20. If you wish to be contacted for follow up, please list your name and contact information

Date 7-24-17

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? Male ☒ Female
2. What is your age? 42
3. What was your business with the Court today? (Please check one)

<input type="checkbox"/> Paying a ticket	<input checked="" type="checkbox"/> Defendant in a case
<input type="checkbox"/> Attorney	<input type="checkbox"/> Police officer
<input type="checkbox"/> Witness	<input type="checkbox"/> Juror
<input type="checkbox"/> Other	

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|----------|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | <u>3</u> | 4 | N/A |
| 7. Presented professional demeanor | 1 | 2 | <u>3</u> | 4 | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|----------|----------|----------|-----|
| 8. Was courteous | 1 | 2 | <u>3</u> | 4 | N/A |
| 9. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 11. Presented professional demeanor | 1 | <u>2</u> | 3 | 4 | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|----------|----------|-----|
| 16. Time to complete business | 1 | 2 | <u>3</u> | 4 | N/A |
| 17. Overall experience | 1 | 2 | <u>3</u> | 4 | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement

It appeared the prosecutor was socializing because I could hear her laughing - people were waiting to talk with her and she wasn't available.

20. If you wish to be contacted for follow up, please list your name and contact information _____

Date _____

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? _____ Male ☒ Female

2. What is your age? 61

3. What was your business with the Court today? (Please check one)

☐ Paying a ticket

☒ Defendant in a case

☐ Attorney

☐ Police officer

☐ Witness

☐ Juror

☐ Other

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

4. Was courteous	1	2	3	<u>4</u>	N/A
5. Answered my questions	1	2	3	<u>4</u>	N/A
6. Took time to explain things	1	2	3	<u>4</u>	N/A
7. Presented professional demeanor	1	2	3	<u>4</u>	N/A

PROSECUTOR

8. Was courteous	1	2	3	<u>4</u>	N/A
9. Answered my questions	1	2	3	<u>4</u>	N/A
10. Took time to explain things	1	2	3	<u>4</u>	N/A
11. Presented professional demeanor	1	2	3	<u>4</u>	N/A

JUDGE

12. Courteous to those in the courtroom	1	2	3	<u>4</u>	N/A
13. Answered my questions	1	2	3	<u>4</u>	N/A
14. Took time to explain things	1	2	3	<u>4</u>	N/A
15. Presented professional demeanor	1	2	3	<u>4</u>	N/A

GENERAL EXPERIENCE

16. Time to complete business	1	2	3	<u>4</u>	N/A
17. Overall experience	1	2	3	<u>4</u>	N/A
18. Opportunity to present information	1	2	3	<u>4</u>	N/A

19. Suggestions or comments about our court services that you think were well done or need improvement

20. If you wish to be contacted for follow up, please list your name and contact information _____

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? Male ~~Female~~
2. What is your age? 48
3. What was your business with the Court today? (Please check one)
- | | |
|---|--|
| <input type="checkbox"/> Paying a ticket | <input type="checkbox"/> Defendant in a case |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Police officer |
| <input type="checkbox"/> Witness | <input type="checkbox"/> Juror |
| <input checked="" type="checkbox"/> Other | |

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|---|-----|
| 4. Was courteous | 1 | 2 | 3 | 4 | N/A |
| 5. Answered my questions | 1 | 2 | 3 | 4 | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | 4 | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | 4 | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|---|-----|
| 8. Was courteous | 1 | 2 | 3 | 4 | N/A |
| 9. Answered my questions | 1 | 2 | 3 | 4 | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | 4 | N/A |
| 11. Presented professional demeanor | 1 | 2 | 3 | 4 | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|---|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | 4 | N/A |
| 13. Answered my questions | 1 | 2 | 3 | 4 | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | 4 | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | 4 | N/A |
- GENERAL EXPERIENCE**

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|---|-----|
| 16. Time to complete business | 1 | 2 | 3 | 4 | N/A |
| 17. Overall experience | 1 | 2 | 3 | 4 | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | 4 | N/A |
| 19. Suggestions or comments about our court services that you think were well done or need improvement | | | | | |

20. If you wish to be contacted for follow up, please list your name and contact information _____

Date 8/28/2017

LOUISVILLE MUNICIPAL COURT - CUSTOMER SURVEY

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? Male ✓ Female
2. What is your age? 66
3. What was your business with the Court today? (Please check one)
- | | |
|---|--|
| <input checked="" type="checkbox"/> Paying a ticket | <input type="checkbox"/> Defendant in a case |
| <input type="checkbox"/> Attorney | <input type="checkbox"/> Police officer |
| <input type="checkbox"/> Witness | <input type="checkbox"/> Juror |
| <input type="checkbox"/> Other | |

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|----------|-----|
| 8. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 9. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 11. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement

20. If you wish to be contacted for follow up, please list your name and contact information



**City of
Louisville**
Municipal Court

CUSTOMER SURVEY

Date 2/12/18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☐ Male ☒ Female
2. What is your age? 60
3. What was your business with the Court today? (Please check one)

<input checked="" type="checkbox"/> Paying a ticket	<input type="checkbox"/> Defendant in a case	<input type="checkbox"/> Attorney	<input type="checkbox"/> Police officer
<input type="checkbox"/> Witness	<input type="checkbox"/> Juror	<input type="checkbox"/> Other	

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

4. Was courteous	1	2	3	<u>4</u>	N/A
5. Answered my questions	1	2	3	<u>4</u>	N/A
6. Took time to explain things	1	2	3	<u>4</u>	N/A
7. Presented professional demeanor	1	2	3	<u>4</u>	N/A

PROSECUTOR

8. Was courteous	1	2	3	4	N/A
9. Answered my questions	1	2	3	4	N/A
10. Took time to explain things	1	2	3	4	N/A
11. Presented professional demeanor	1	2	3	4	N/A

JUDGE

12. Courteous to those in the courtroom	1	2	3	<u>4</u>	N/A
13. Answered my questions	1	2	3	<u>4</u>	N/A
14. Took time to explain things	1	2	3	<u>4</u>	N/A
15. Presented professional demeanor	1	2	3	<u>4</u>	N/A

GENERAL EXPERIENCE

16. Time to complete business	1	2	3	<u>4</u>	N/A
17. Overall experience	1	2	3	<u>4</u>	N/A
18. Opportunity to present information	1	2	3	<u>4</u>	N/A

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____

CUSTOMER SURVEY

Date 2/12/18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☐ Male ☒ Female
2. What is your age? 30
3. What was your business with the Court today? (Please check one)

<input type="checkbox"/> Paying a ticket	<input type="checkbox"/> Defendant in a case	<input type="checkbox"/> Attorney	<input type="checkbox"/> Police officer
<input type="checkbox"/> Witness	<input type="checkbox"/> Juror	<input checked="" type="checkbox"/> Other	

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

4. Was courteous	1	2	3	<u>4</u>	N/A
5. Answered my questions	1	2	3	<u>4</u>	N/A
6. Took time to explain things	1	2	3	<u>4</u>	N/A
7. Presented professional demeanor	1	2	3	<u>4</u>	N/A

PROSECUTOR

8. Was courteous	1	2	3	<u>4</u>	N/A
9. Answered my questions	1	2	3	<u>4</u>	N/A
10. Took time to explain things	1	2	3	<u>4</u>	N/A
11. Presented professional demeanor	1	2	3	<u>4</u>	N/A

JUDGE

12. Courteous to those in the courtroom	1	2	3	<u>4</u>	N/A
13. Answered my questions	1	2	3	<u>4</u>	N/A
14. Took time to explain things	1	2	3	<u>4</u>	N/A
15. Presented professional demeanor	1	2	3	<u>4</u>	N/A

GENERAL EXPERIENCE

16. Time to complete business	1	2	3	<u>4</u>	N/A
17. Overall experience	1	2	3	<u>4</u>	N/A
18. Opportunity to present information	1	2	3	<u>4</u>	N/A

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____



City of Louisville

Municipal Court

CUSTOMER SURVEY

Date 2/12/18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☒ Male ☐ Female
2. What is your age? 37
3. What was your business with the Court today? (Please check one)
☐ Paying a ticket ☒ Defendant in a case ☐ Attorney ☐ Police officer
☐ Witness ☐ Juror ☐ Other

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|---|------------|
| 8. Was courteous | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 9. Answered my questions | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 10. Took time to explain things | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 11. Presented professional demeanor | 1 | 2 | 3 | 4 | <u>N/A</u> |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____



Legal Review Committee
March 8, 2018

Addendum #1
Items presented at the meeting

Louisville Municipal Court Report
March 8, 2018
Judge Kristan Wheeler

Procedural Changes

- Increase Court Efficiency in Traffic Court: permit defendants to avoid court costs if they want to take the prosecutor's plea offer to a traffic infraction at the window after a general advisement of rights in the courtroom. Advisement lets them know they can remain in court to speak to the prosecutor before accepting a plea offer, address the fine with the judge, or make a statement prior to sentencing. See Advisement of Rights Script, ATTACHMENT A and Written Advisement of Rights which is maintained with the file and Defendant's signature, ATTACHMENT B.
 - Note that all criminal misdemeanor ordinance violations are heard in Court (no pleas at the window) and all traffic violations where the charge is a criminal traffic offense and where the plea offer entails pleading to a criminal traffic offense, i.e. Reckless Driving (an 8 point offense) plead to Careless Driving (a 4 point criminal traffic offense).
- Traffic Class: change in procedure to require proof of class upfront to avoid having to pursue a defendant for a suspended fine that was issued for failure to complete a class. Defendant is made aware of the point reduction and fine he or she will receive if he/she provides proof of class and can take care of it any time at the window. If a Defendant takes a class, the Court is basing the fine on the added charge instead of the original charge to give consideration for the fact that someone is paying for and attending a class. If the Defendant fails to appear with proof of class, a default judgment enters for the original charge and an outstanding warrant judgment (license hold) is issued.
- Increase Court flow: the Court Clerk recommended dividing traffic violations and ordinance violations summons time to increase court flow. Traffic violations are seen first at 1:00 and ordinance violations are heard at 2:00 PM. This has alleviated congestion at the window when defendants check in for court. It has also permitted the Court to spend more time with the ordinance violators than traffic violators.
- Feedback from the community: we have begun using the Court survey which is distributed to all court attendees.
- Security changes: procuring a gate between the Court clerk desk and the door to the back of the courtroom to serve as a physical barrier. Recently met with the police to discuss relocating the metal detector to the front entrance. Requesting a testing of the alarm button on the Judge's desk and in the Prosecutor's office. The Police Department has also offered to provide us with pepper spray and train us on use.

Legal Changes

- Modified warrant language to reflect changes in law requiring PR bonds if not seen in 2 days locally or 4 days out of County. See warrant form and standing order ATTACHMENT C.
- Reviewed outstanding warrants and changed most of them to PR bonds. For those that remain as cash/surety, they are usually low cash bond/surety options and the court is able to make those PR bonds if someone is arrested out of County or held on a Louisville warrant only (depending on the circumstances).
- Beginning July 1, 2018, a Louisville in custody defendant must have an attorney present at the first appearance/arraignment.
 - Court appointed counsel: need guidance on how these folks will be chosen/appointed. There is a bill being drafted by the ACLU that would require a City to establish an oversight committee for court appointed counsel or utilize law school student legal services, or use Alternate Defense Counsel as an oversight agency. This issue is quite controversial amongst municipal judges.
- Modified forms to comply with changes in law including record sealing for adults and for juveniles with MIP cases and juvenile expungement. See Record Sealing (adults) and Expungement (juveniles) Advisement of Rights, ATTACHMENT D.
 - Provide guidance to the Court Clerk regarding the requirements and obligations of our various record sealing and expungement laws.
- Monitor proposed legislation affecting municipal courts: (1) bill requiring personal recognizance (PR) bonds for most offenses except for domestic violence charges (does not seem to be likely to pass but is the first step for State-wide bond reform). Most bonds should be a PR for the first failure to appear (unless the Defendant has a history of failure to appear and the charge is violent or aggravating in nature) but that if they fail to appear on a PR bond, the Court wants the option of issuing a cash/surety bench warrant.
- Monitor proposed legislation to make maximum penalty for a charge 364 days. This is to avoid detrimental immigration consequences for those with immigration issues. SB 18-166. The City may want to consider initiating this change prior to legislation since the legislation will require ordinance changes.

School Outreach

- Met with School Resource Officer DiGiovanni. Discussed court process and procedures.
- Reached out to Louisville middle school and high school Principals regarding setting up a meeting with them and the Prosecutor to answer any questions they may have about the court process.

Questions/Concerns?

ATTACHMENT A

Judge's Oral Advisement of Rights Script

LOUISVILLE MUNICIPAL COURT
ARRAIGNMENT AND ADVISEMENT OF RIGHTS-GENERAL

Good Afternoon. This is an arraignment session of the Louisville Municipal Court, which is the judicial branch of the City of Louisville government. The purpose of this session is to assist you in deciding how you wish to proceed with your case. Therefore, I will be advising you of your rights, the charges against you, and court procedure.

You have the following rights

1. You are presumed innocent until you either plead guilty, or are found guilty at trial.
2. The prosecution must prove the charge(s) against you beyond a reasonable doubt.
3. You have the right to hire and be represented by an attorney. If you are indigent, which means if your income falls below federal poverty guidelines and you qualify for court appointed counsel, you may have the right to have an attorney appointed at no cost to you. If you are a C.U. student, you may be able to get an attorney through Student Legal Services.
4. You have the right to a speedy and public trial, which means a trial within 91 days of the date you first plead not guilty. In all cases, you have the right to a court trial, which means a judge decides the case, and in some cases you also have the right to a jury trial. If eligible for a jury trial, you must request a jury trial in writing within 21 days of the date you plead not guilty, and pay a \$25 jury fee unless it is waived because you are indigent.
5. At all stages of this case you have the right to remain silent. If your case proceeds to trial, you have the right to testify or not to testify.
6. At trial, you have the right to confront and cross-examine the witnesses against you. You also have the right to call witnesses on your own behalf by asking the court to issue subpoenas that require your witnesses to attend court.
7. You have the right to appeal the decisions of this court, as well as the right to request a reconsideration of your sentence.
8. If you are not a citizen of the U.S., you are advised that conviction of the offense you have been charged with may have the consequences of deportation, exclusion from admission to the U.S., or denial of naturalization as a U.S. citizen.
9. If you are a college student, you are advised that marijuana-related cases that result in a conviction may affect your eligibility for Federal Student Financial Aid. A successfully completed deferred judgment and sentence, if offered by the prosecutor, generally does not result in a conviction nor does a deferred prosecution.

In addition to these rights, you have the right to know what you are charged with, and the maximum penalty for those charges.

1. There are different types of offenses in Louisville Municipal Court. Most non-traffic criminal ordinance violations are punishable by a maximum fine of \$2650 or one year in jail or both if convicted.

2. Most non-criminal traffic charges and non-criminal municipal ordinance violations are punishable by a maximum fine of \$500.
3. Criminal Traffic violations such as No Proof of Insurance, Reckless Driving, Careless Driving, and Speeding > 40mph over speed limit are punishable by a maximum fine of \$1000 or 1 year in jail or both.
4. In motor vehicle cases, the court looks back 24 months at your driving record in assessing fines and the court looks at the circumstances of the case including whether there was an accident involved. You should also be aware that if you are pleading guilty to a motor vehicle charge, the points associated with that charge will be reported to motor vehicle and go on your driver history. If you need time to investigate what points you can afford without losing your license for points, you can speak with the prosecutor or continue the case for you to speak with the Motor Vehicle Division.

Before I begin calling your individual cases, I want to tell you a little bit about our courtroom procedures:

1. When I call your name, please proceed to the podium. At that time, I will try to answer any questions you may have about your rights.
 - Before deciding how you wish to proceed with your case, I want you to know what my role is. It is my job to make sure you understand your rights, the charges, and your options.
 - While it is my job to review plea offers to make sure they are appropriate for the circumstances, I do not have authority to reduce or dismiss the charges or otherwise plea bargain your case. Therefore, please do not attempt to discuss the circumstances of your case with me unless and until you enter a guilty plea. Only the City prosecutors have the authority to make plea bargain offers.
 - In some cases, the court will communicate an initial plea offer to you from the prosecutor on their behalf. If you plead guilty to the charge, I will decide on the consequences unless you have reached a sentencing stipulation or agreement with the prosecutor that the Court will either accept or reject. If the Court rejects the plea agreement, you would be allowed to withdraw your Guilty plea.
2. Once you are at the podium, I will ask you how you wish to proceed with your case.
 - a. You may plead Guilty, which means that you are giving up all the rights I just read to you and admitting that you committed the offense charged. You may ask the Court to accept a No Contest plea. It is up to the Court to decide whether to accept a no contest plea. A no contest plea will have the same legal effect as a guilty plea.
 - b. You may plead Not Guilty, which is the plea you should enter if you wish to set your case for trial and require the Prosecutor to prove the charge(s) against you at trial.
 - c. You may ask me to continue arraignment for good cause which can include a desire to consult with an attorney, or you may request to set the matter over for a pre-trial conference which is a meeting with the prosecutor scheduled at a later time.
 - d. You may ask me to pass the matter to allow you time to speak with the Prosecutor, which is what you should do if you wish to discuss your plea bargain options. If that is the case, you may choose to speak with the Prosecutor today or when you come back with counsel. You do not have to speak to the Prosecutor but it is your chance if you have questions regarding the plea offer that the court may convey to you on the City's behalf, or if there is no initial plea offer being extended to you without speaking to the prosecutor, to try to reach a plea bargain.

- e. Assuming you choose to speak with the Prosecutor, then once you have finished you will come back into court. If you decide to plead guilty either to the original charge or to a plea offer, I will take your plea at that time. If you plead not guilty, we will talk about your trial options.
3. In most cases, if you plead guilty I will sentence you today. When you plead guilty you should be aware that you give up your right to have a trial and all the rights that go with it. After your guilty plea I will ask you what you want to tell me about your case. That is the time to talk to me about the individual circumstances of your charge. You do not have to make a statement but you have a right to make a statement before you are sentenced.
4. Next, I will tell you to either wait in the courtroom for you to sign some paperwork for the next court date if your case is being continued or to go to the counter outside the courtroom to check out before you leave. At the counter, you should receive all the information you need regarding how to complete your sentence successfully.

Payment in full is due today. I do have the authority to grant a payment plan in certain circumstances. If you are given a payment plan, you will be given a payment deadline with a court date. If at any time you are unable to pay the amount due, you should come to court on your payment due date to explain why you are unable to pay. If you lack the ability to pay the amount due within a reasonable time without undue hardship to yourself or your dependents, the court will not impose jail. If you have the ability to pay a fine due on a charge where jail is a possible sentence for the charge and willfully fail to do so, the court may impose a jail sentence as set forth in Colorado law (C.R.S. §18-1.3-702).

5. Under some circumstances the record of your non-traffic ordinance violation may be sealed. Adult deferred judgments and deferred prosecutions are eligible for sealing once they have been successfully completed. Juvenile deferred judgments, deferred prosecutions and successfully completed sentences for ordinance violations are eligible for expungement. Other cases may also be eligible for sealing after 3 years if you meet the required conditions, which include no new violations. For more information about file sealing and expungement, please refer to the Advisement for Defendant's Regarding Sealing of Record which you should have received when you checked in.
6. Finally, if you have trouble understanding the English language or your rights, if you are under the influence of any medication, alcohol, or other substances, or if anything else is affecting your ability to understand what is going on regarding your case, please let me know when I call you to the podium. If you need to explain your situation privately, let me know that as well.

I will now begin calling you forward one at a time.

ATTACHMENT B

Written Advisement of Rights

MUNICIPAL COURT FOR THE CITY OF LOUISVILLE
ADVISEMENT OF RIGHTS

The first appearance in court, for many reasons, may be a confusing and frightening time. The following is an explanation of your rights and to give you some ideas of the procedures that are followed, your rights, and obligations. If you have any questions regarding this Adviseement of Rights, please ask the Judge.

YOU HAVE THE FOLLOWING RIGHTS:

1. To be presumed innocent of the charges, and if you plead not guilty the prosecution must prove your guilt beyond a reasonable doubt.
2. To a full explanation of the nature of the charges against you and the maximum penalty. If you do not understand what you are charged with, ask the judge. The maximum sentence the court may impose on each charge is listed on the back of this form.
3. To a speedy trial within 91 days of your arraignment date.
4. To be represented by an attorney at your own expense. You have the right to have this arraignment continued to obtain one. In certain cases, if you cannot afford an attorney one may be appointed to represent you.
5. To enter a plea that is voluntary and not the result of undue influence or coercion on the part of anyone. A plea of guilty means that you give up the right to trial and all the rights that go with it. If you plead not guilty, you will have a trial to a judge or, in certain cases, a trial to a jury. To obtain a jury trial, you must request in writing a jury trial and post a \$25.00 jury deposit within 21 days after the arraignment or entry of a plea. The jury shall consist of three (3) persons, unless a greater number, not to exceed six (6), is requested. The jury deposit may be waived if you qualify as indigent.
6. To testify or not testify on your own behalf. Your silence cannot be used against you. If you make any statement, it can and may be used against you. You have the right for the Court to issue subpoenas to compel witnesses to testify for you. You have the right to cross examine witnesses called to testify against you.
7. To make a statement before any sentence is imposed upon you. You have the right to appeal a conviction within 35 days after the date of entry of the judgment or the denial of post-trial motions, whichever is later. You have the right to request a reconsideration of your sentence within 91 days.
8. To bail if in custody and to be advised as to the amount of bail set by the Court.

MAXIMUM PENALTIES

ADULT	<ul style="list-style-type: none">• <u>Non-Traffic Criminal Code Violations</u>: \$2,650.00 fine and a jail sentence of 1 year.• <u>Criminal Traffic Violations</u><ul style="list-style-type: none">○ Class 1 Traffic Misdemeanor Offenses: No Proof of Insurance (NPOI), Reckless Driving, Careless Driving, Eluding a Police Officer, Speeding (40 mph over speed limit) or Speed Contest: \$1,000.00 fine, 1 year jail sentence or both.○ Class 2 Traffic Misdemeanor Offense: 6 point Speeding. (20 mph over speed limit): \$500 fine or 90 days jail or both.• <u>All other non-Criminal Traffic Violations</u>: \$500.00 fine.
JUVENILE	<ul style="list-style-type: none">• <u>Traffic Violations</u>: Maximum fine \$500.00• <u>Non-Traffic Criminal Code Violation</u>: Maximum fine \$2650.00.• Failure to comply with a court order could result in a sentence to a juvenile detention facility up to 48 hours.• Your driver's license may be revoked if (1) you are convicted of possession of alcohol or marijuana by a minor and fail to complete a court ordered evaluation or treatment or (2) you are convicted of a second possession of alcohol/marijuana by a minor. Note that a successfully completed deferred prosecution or deferred judgment will not result in a conviction and therefore not trigger this potential revocation.

OBLIGATIONS: You must appear in court when ordered. If you do not appear, a bench warrant may be issued for your arrest, a bond set, and an additional charge called "Failure to Appear" may be filed against you. A Failure to Appear charge carries a minimum fine of seventy-five dollars (\$75.00) and is typically not waived by the Court, and there is also a potential for a one-year jail sentence. A Failure to Appear on a decriminalized traffic and municipal code violation will result in a Default Judgment and an Outstanding Judgment Warrant may be placed against your driver's license.

PROCEDURES: You may have a continuance of not more than thirty (30) days to determine which plea to enter or seek the assistance of an attorney or for good cause. The Court, in some instances, may be communicating an initial plea offer to you on the Prosecutor's behalf. If the Prosecutor is not making you an initial offer or if you want to discuss your plea offer, you may speak to a City Prosecutor today to see if a negotiated disposition (plea bargain) is possible. You do not have to speak with the Prosecutor, but the purpose of that discussion is to explore a disposition or plea bargain in your case. If you want to speak to the Prosecutor with an attorney present or at a later date, you may schedule a pre-trial conference with the Municipal Prosecutor.

SEALING OF RECORDS (Minor in Possession Drugs or Alcohol): Minor in Possession of alcohol or drug charges are automatically sealed after completion of a deferred judgment or deferred prosecution or dismissal. Under certain conditions, Minor in Possession convictions can be sealed upon filing of a petition. See clerk for more information.

(Adult Cases) Non-Conviction: If your Adult case is dismissed after a successfully completed deferred judgment or deferred prosecution agreement or you are found not guilty, you have the right to immediately petition the Court to seal your criminal record if you complete the petition to seal and you pay a \$65 filing fee or ask the Court to waive the fee based on indigency. Prior to September 1, 2018, such record sealing petitions must be filed in Boulder County District Court. Thereafter, you may petition the Louisville Municipal Court to seal your record by the same process. See CO House Bill 17-1208 and Colorado Revised Statutes § 24-72-702.5. **Conviction:** In certain instances, a record of conviction of a petty offense or misdemeanor ordinance violation may be sealed in Boulder County District Court three years after disposition of all criminal proceedings or release of supervision. See Colorado Revised Statutes § 24-72-308.9 or consult with a lawyer for advice regarding sealing municipal records of convictions.

MOTOR VEHICLE RELATED FINES

Fines assessed in court will be determined upon examination of the Defendant's driving record for the past 24 months, as to whether fines should be decreased or increased. In assessing fines for traffic violations, the Court will also consider conditions that increase the seriousness of the violation such as whether there was an accident involved, personal injury involved in that accident, and whether the accident occurred in a school or construction zone. An accident fee of \$200 may be assessed if an accident was involved. Fines for speeding in designated maintenance, repair or construction zones will be double (signs must be posted to reflect double fines).

PAYMENTS

The court expects you to pay all fines and court costs on the day of your guilty plea or sentencing date. If you are not able to pay today without undue hardship to yourself or your family, you should address that with the Court at sentencing. If you do not pay in full on the day of your guilty plea, you will receive another court date to appear. If you have not paid off your overdue payments by that next court date, and you do not appear on that review date to see the judge regarding your overdue payments, you could be held in contempt of court for a willful disregard of the court order. If you lack the ability to pay the amount due within a reasonable time without undue hardship to yourself or your dependents, the court will not impose jail. If you are unable to pay the amount due, you should come to court to explain why you are unable to pay. If you don't come to court, there could be consequences for failure to appear.

NON-CITIZEN: If you are not a citizen of the United States, you are advised that a conviction of the offense for which you have been charged may have the consequences of deportation, exclusion from admission to the U.S., or denial of naturalization pursuant to the laws of the U.S. You may request a continuance of arraignment if you wish to consult with an immigration attorney prior to entering a plea of guilty or nolo contendere.

By my signature below, I attest that I understand this Advisement.

X

Defendant

date

Attorney for Defendant

date

ATTACHMENT C

Warrant Form & Standing Order

LOUISVILLE MUNICIPAL COURT
CITY OF LOUISVILLE, COUNTY OF BOULDER, STATE OF COLORADO

CASE # _____

People of the City of Louisville
V

_____, Defendant

FAILURE TO APPEAR COMPLAINT

The above named Defendant was summonsed to appear in the Louisville Municipal Court on _____, 20____, at _____ M by a Summons and Complaint or Court Order/Notice dated _____. The Defendant failed to appear as required.

Pursuant to Section 9.04.040 of the Louisville Municipal Code, this Complaint for Failure to Appear is hereby issued by the undersigned Clerk of the Municipal Court. This Complaint alleges a separate and distinct code violation.

Clerk of the Municipal Court

date

WARRANT

TO: THE LOUISVILLE POLICE DEPARTMENT OR ANY PEACE OFFICER.

WHEREAS: The Judge of the Louisville Municipal Court has issued a Warrant for the arrest of the above named Defendant due to the Defendant's

_____ Failure to Appear

_____ Failure to Comply with an Order of the Court issued on _____.

You are hereby commanded to arrest the above named Defendant and keep the Defendant in custody until appearance before the Court unless the Defendant is released on bond.

Municipal Court Judge

Date

Clerk of the Municipal Court

Date

****JUVENILES**** Do not hold this juvenile in any secure location in a Sherriff's Department, Police Department or any other law enforcement agency.

After notifying the Louisville Municipal Court that a Defendant is being held solely on the basis of a Louisville Municipal Court hold, if the Louisville Municipal Court does not hold a hearing within two calendar days, EXCLUDING SUNDAYS AND FEDERAL HOLIDAYS, the Defendant may be released on a personal recognizance bond in the amount indicated on the bond schedule, unless the defendant has failed to cooperate with the Court's attempt to hold a hearing within the required time frame. An exception is that if the Defendant failed to appear in the case at least twice and the Defendant is incarcerated outside Boulder County. In that case, the Louisville Municipal Court shall hold a hearing within four calendar days of when notice was received (excluding Sundays and Federal Holidays). If a hearing is not held within that timeframe, then the Defendant shall be released on an unsecured Personal Recognizance Bond.

BOND Amount: \$ _____

WARRANT # _____

MUNICIPAL COURT, CITY OF LOUISVILLE, BOULDER COUNTY, COLORADO 992 VIA APPIA LOUISVILLE, COLORADO 80027	
---	--

<p style="text-align: center;">LOUISVILLE MUNICIPAL COURT STANDING ORDER FOR RELEASE OF DEFENDANTS ON PERSONAL RECOGNIZANCE BOND</p>

THE COURT, hereby issues the following standing order:

1. HB 17-1338 (the "Statute") was signed by Governor Hickenlooper on June 5, 2017, with an effective date of January 1, 2018. As set forth in the Statute, if a person is detained solely in a jail on a Municipal Court bench warrant, and not immediately released on a personal recognizance bond, the jail shall promptly (within four hours) notify the Clerk of the Municipal Court via email of the person's presence in the jail on the municipal hold. Per State law, the window extends to four calendar days if the person is held in an out of county jail and previously failed to appear at least twice in the pending case.
2. The **Louisville Municipal Court** shall receive this information via email at the following email address for the Clerk of the Court: lindal@louisvilleco.gov or by telephone at 303.335.4652 if internet service is not available. The Louisville Municipal Court further requests that, if possible, the jail also contact Boulder County Dispatch at 303-441-4444 for notification to the Louisville Police Department. The Louisville Police Department serves as a back-up contact to the Louisville Municipal Court Clerk of the Court regarding in custody defendants. This information will be contained in the miscellaneous field of the warrant entry. The jail shall be deemed to have met this notice requirement upon sending the email or notifying dispatch/Louisville Police Department.
3. After notifying the **Louisville Municipal Court** that a Defendant is being held solely on the basis of a Louisville Municipal Court hold, if the Louisville Municipal Court does not hold a hearing within two calendar days, EXCLUDING SUNDAYS AND FEDERAL HOLIDAYS, the Defendant may be released on a personal recognizance bond in the amount indicated on the bond schedule, unless the defendant has failed to cooperate with the Court's attempt to hold a hearing within the required time frame. An exception is that if the Defendant failed to appear in the case at least twice and the Defendant is incarcerated outside Boulder County. In that case, the **Louisville Municipal Court** shall hold a hearing within four calendar days of when notice was received (excluding Sundays and Federal Holidays). If a hearing is not held within that timeframe, then the Defendant shall be released on an unsecured Personal Recognizance Bond. This information will be contained in the miscellaneous field of the warrant entry.

DATED this 6th day of December, 2017.

BY THE COURT:

MUNICIPAL COURT JUDGE KRISTAN WHEELER

CERTIFICATE OF SERVICE

I hereby certify that on the ___ day of December, 2017, I mailed a true and correct copy of this Standing Order to the following: Boulder County Jail, Booking, 3200 Airport Road, Boulder, CO 80301. A copy was also sent via an internal email address.

Linda LeBeck, Municipal Court Clerk

ATTACHMENT D

Record Sealing and Expungement Advisement

ADVISEMENT FOR DEFENDANT'S REGARDING SEALING OF YOUR RECORD

I. LOUISVILLE MUNICIPAL COURT GENERAL OFFENSES (ADULTS):

You are advised that pursuant to Colorado Revised Statutes §§ 24-72-702, 703, and 708 you may pay \$65 (if you are indigent, you can request a waiver of the fee) and petition our court for the Sealing of these records (except as noted for convictions), as follows:

Acquittals: If you were acquitted (found not guilty) at trial, you are eligible to have the record of your violation be sealed immediately.

Dismissals: If your case was dismissed, you are eligible to have your record sealed immediately after your case is dismissed. This includes dismissal of the charges by the prosecutor, dismissal following completion of a Deferred Prosecution, and dismissal following a completion of a Deferred Judgment/Sentence. There are a few exceptions to this rule, but most cases are eligible for file sealing.

Requirements for Sealing Your Record: You must now owe fines, court costs, restitution, late fees, or other fees, and must have been released from court supervision.

Convictions: Your case is eligible for sealing in the District Court for the 20th Judicial District after 3 years if you have not been charged or convicted for a felony, misdemeanor traffic offense in the 3 or more years since. You will be required to submit a verified copy of your criminal history with the petition to seal. There are limitations and exceptions to this rule. For more information, see: https://www.courts.state.co.us/Forms/Forms_List.cfm?Form Type ID=34

II. LOUISVILLE MUNICIPAL COURT MINOR IN POSSESSION OF ALCOHOL/MARIJUANA (MIP)

MIP Cases that are Automatically Sealed*: The court will automatically seal your MIP record in the following circumstances: (1) you successfully complete a deferred prosecution; (2) you successfully complete a Deferred Judgment/Sentence; (3) you have successfully completed all terms of your sentence for your 1st MIP conviction; (4) your MIP case was dismissed; (5) you were found not guilty of MIP at trial. There is no charge to seal MIP cases that do not have additional charges.

MIP Cases where you must request that your record be sealed: If you have a conviction for MIP (guilty plea or found guilty at trial), you may ask the court to seal the record of your MIP charge after one year from the date of your conviction. The request will be granted so long as you have not been convicted of any new criminal charges during that one-year period, you have paid all fines and fees, and completed all required conditions. There is no charge to seal MIP cases that do not have any additional charges.

***For general information about sealed records for all cases, please read the back of this document.**

III. JUVENILE CASES (EXCEPT TRAFFIC)

You are advised that, in accordance with Colorado law, CRS § 13-10-112 and § 19-1-306, you are eligible to have the records in your case expunged if you complete your sentence, meaning all the requirements imposed by the judge. This includes payment of all fines, fees, costs, and restitution (money damages to the victim). Expunging your record means that you may legally assert that these records do not exist and you may lawfully deny ever being arrested, charged, adjudicated, convicted or sentenced in the expunged matter.

If the prosecutor does not object to the expungement, the Court will automatically expunge your records 42 days after you complete your sentence. If the prosecutor objects, the Court will set the case for a hearing and the Court will decide if you are eligible to expunge your records. If the Court orders your records expunged, the Court will send you, your attorney, the prosecutor and local law enforcement a copy of the Order. **You must contact the Court and provide a list of any other agencies you wish the Court to send its Order of Expungement. The Court will send its Order to you free of charge.**

***GENERAL INFORMATION ABOUT SEALED OR EXPUNGED RECORDS FOR ALL CASES:**

A defendant whose record has been sealed or expunged is not required to disclose any information about the case, including the mere fact that she or he was charged, and may truthfully state that she or he has not been criminally convicted, or that no such action has occurred. CRS section 24-72-702(1)(d) and CRS section 24-72-703(4)(d)(I). Employers, educational institutions, state and local government agencies, officials, landlords and employees shall not, in any application or interview or in any other way, require an applicant to disclose any information contained in sealed or expunged records. Applications of this type may not be denied solely because of the applicant's refusal to disclose arrest and criminal record information that has been sealed or expunged. There are exceptions for prospective attorneys, licensed educators, and applicants to a criminal justice agency.

An order sealing or expunging a **criminal record other than a conviction** does not apply to such records when an inquiry concerning the information is made by another criminal justice agency. An order sealing or expunging a **conviction** record does not deny access to a court, law enforcement agency, criminal justice agency, prosecuting attorney, or party required by law to conduct a criminal history record check on an individual.

Note that while the law mandates the Court send an order of expungement or record sealing to the Colorado Bureau of Investigation (CBI), CBI will not process the Order without payment of \$27.98. Unless your case involved an arrest, it is unlikely that CBI will maintain a record of the case. For more information on CBI's processing fee, see CBI's website at:

<https://www.colorado.gov/pacific/cbi/disposition-update-and-sealing-arrest-record>

Please consult the statute or legal counsel with any questions you may have. Court staff cannot give legal advice.

CUSTOMER SURVEY

Date 3-5-18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☒ Male ☐ Female
2. What is your age? 63
3. What was your business with the Court today? (Please check one)

☒ Paying a ticket
☐ Witness

☐ Defendant in a case
☐ Juror

☐ Attorney
☐ Other

☐ Police officer

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|------------|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 6. Took time to explain things | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|----------|-----|
| 8. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 9. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 10. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 11. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|----------|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | <u>3</u> | 4 | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____

CUSTOMER SURVEY

Date 3-5-18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☒ Male ☐ Female
2. What is your age? 47
3. What was your business with the Court today? (Please check one)

<input checked="" type="checkbox"/> Paying a ticket	<input type="checkbox"/> Defendant in a case	<input type="checkbox"/> Attorney	<input type="checkbox"/> Police officer
<input type="checkbox"/> Witness	<input type="checkbox"/> Juror	<input type="checkbox"/> Other	

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|---|------------|
| 8. Was courteous | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 9. Answered my questions | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 10. Took time to explain things | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 11. Presented professional demeanor | 1 | 2 | 3 | 4 | <u>N/A</u> |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____

CUSTOMER SURVEY

Date 3/5/18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☐ Male ☒ Female
2. What is your age? 55
3. What was your business with the Court today? (Please check one)

☐ Paying a ticket

☒ Defendant in a case

☐ Attorney

☐ Police officer

☐ Witness

☐ Juror

☐ Other

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

- | | | | | | |
|------------------------------------|---|---|---|----------|-----|
| 4. Was courteous | 1 | 2 | 3 | <u>4</u> | N/A |
| 5. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 6. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 7. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

PROSECUTOR

- | | | | | | |
|-------------------------------------|---|---|---|---|------------|
| 8. Was courteous | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 9. Answered my questions | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 10. Took time to explain things | 1 | 2 | 3 | 4 | <u>N/A</u> |
| 11. Presented professional demeanor | 1 | 2 | 3 | 4 | <u>N/A</u> |

JUDGE

- | | | | | | |
|---|---|---|---|----------|-----|
| 12. Courteous to those in the courtroom | 1 | 2 | 3 | <u>4</u> | N/A |
| 13. Answered my questions | 1 | 2 | 3 | <u>4</u> | N/A |
| 14. Took time to explain things | 1 | 2 | 3 | <u>4</u> | N/A |
| 15. Presented professional demeanor | 1 | 2 | 3 | <u>4</u> | N/A |

GENERAL EXPERIENCE

- | | | | | | |
|--|---|---|---|----------|-----|
| 16. Time to complete business | 1 | 2 | 3 | <u>4</u> | N/A |
| 17. Overall experience | 1 | 2 | 3 | <u>4</u> | N/A |
| 18. Opportunity to present information | 1 | 2 | 3 | <u>4</u> | N/A |

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____

CUSTOMER SURVEY

Date 03.05.2018

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☒ Male ☐ Female
2. What is your age? 40
3. What was your business with the Court today? (Please check one)

<input checked="" type="checkbox"/> Paying a ticket	<input type="checkbox"/> Defendant in a case	<input type="checkbox"/> Attorney	<input type="checkbox"/> Police officer
<input type="checkbox"/> Witness	<input type="checkbox"/> Juror	<input type="checkbox"/> Other	

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

4. Was courteous	1	2	3	<u>4</u>	N/A
5. Answered my questions	1	2	3	<u>4</u>	N/A
6. Took time to explain things	1	2	3	<u>4</u>	N/A
7. Presented professional demeanor	1	2	3	<u>4</u>	N/A

PROSECUTOR

8. Was courteous	1	2	3	4	N/A
9. Answered my questions	1	2	3	4	N/A
10. Took time to explain things	1	2	3	4	N/A
11. Presented professional demeanor	1	2	3	4	N/A

JUDGE

12. Courteous to those in the courtroom	1	2	3	<u>4</u>	N/A
13. Answered my questions	1	2	3	<u>4</u>	N/A
14. Took time to explain things	1	2	3	<u>4</u>	N/A
15. Presented professional demeanor	1	2	3	<u>4</u>	N/A

GENERAL EXPERIENCE

16. Time to complete business	1	2	3	<u>4</u>	N/A
17. Overall experience	1	2	3	<u>4</u>	N/A
18. Opportunity to present information	1	2	3	<u>4</u>	N/A

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____

CUSTOMER SURVEY

Date 3-5-18

Your responses to these questions will assist us in improving our customer service in the Louisville Municipal Court. All responses are voluntary and confidential, so it is requested that you not include your name unless you would like us to contact you.

1. What is your gender? ☐ Male ☒ Female
2. What is your age? _____
3. What was your business with the Court today? (Please check one)

<input type="checkbox"/> Paying a ticket	<input checked="" type="checkbox"/> Defendant in a case	<input type="checkbox"/> Attorney	<input type="checkbox"/> Police officer
<input type="checkbox"/> Witness	<input type="checkbox"/> Juror	<input type="checkbox"/> Other	

Please rate your experience in each of the areas below on a scale of 1 (poor) to 4 (excellent).

COURT CLERK

4. Was courteous	1	2	3	4	N/A
5. Answered my questions	1	2	3	4	N/A
6. Took time to explain things	1	2	3	4	N/A
7. Presented professional demeanor	1	2	3	4	N/A

PROSECUTOR

8. Was courteous	1	2	3	4	N/A
9. Answered my questions	1	2	3	4	N/A
10. Took time to explain things	1	2	3	4	N/A
11. Presented professional demeanor	1	2	3	4	N/A

JUDGE

12. Courteous to those in the courtroom	1	2	3	4	N/A
13. Answered my questions	1	2	3	4	N/A
14. Took time to explain things	1	2	3	4	N/A
15. Presented professional demeanor	1	2	3	4	N/A

GENERAL EXPERIENCE

16. Time to complete business	1	2	3	4	N/A
17. Overall experience	1	2	3	4	N/A
18. Opportunity to present information	1	2	3	4	N/A

19. Suggestions or comments about our court services that you think were well done or need improvement _____

20. If you wish to be contacted for follow up, please list your name and contact information: _____

LOUISVILLE MUNICIPAL COURT MONTHLY REPORT 2017														
TRAFFIC VIOLATIONS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD 2017	YTD 2016
0 POINT VIOLATIONS	1	0	1	0	1	0	0	0	0	1	0	0	4	15
1 POINT VIOLATIONS	1	2	2	0	1	2	0	0	0	0	0	0	8	7
2 POINT VIOLATIONS	9	5	2	1	2	1	8	1	0	0	4	3	36	32
3 POINT VIOLATIONS	3	6	9	13	5	11	13	8	6	11	5	9	99	77
4 POINT VIOLATIONS	31	37	22	13	27	31	42	29	34	24	24	16	330	292
6 POINT VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	6
8 POINT VIOLATIONS	0	0	0	0	0	1	1	0	0	1	0	1	4	12
12 POINT VIOLATIONS	0	1	0	0	0	0	0	0	0	0	0	0	1	0
SUB TOTALS	45	51	36	27	36	46	64	38	40	37	33	29	482	441
SPEED VIOLATIONS														
1 POINT VIOLATIONS	0	0	1	1	0	0	2	0	0	0	0	0	4	6
4 POINT VIOLATIONS	33	22	19	26	31	19	27	18	20	14	25	21	275	323
6 POINT VIOLATIONS	21	15	11	10	10	8	11	2	3	10	14	14	129	105
12 POINT VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	2
SUB TOTALS	54	37	31	37	41	27	40	20	23	24	39	35	408	436
PARKING VIOLATIONS														
PARKING	20	38	52	37	19	12	33	16	8	28	94	48	405	325
PARKING/FIRE LANE	0	0	0	0	0	0	0	1	0	0	0	0	1	1
PARKING/HANDICAPPED	2	1	1	2	3	0	4	1	7	2	1	0	24	16
SUB TOTALS	22	39	53	39	22	12	37	18	15	30	95	48	430	342
CODE VIOLATIONS														
BARKING DOGS	0	0	0	0	1	0	0	1	0	0	0	0	2	1
DOG AT LARGE	0	0	1	2	1	0	6	2	0	3	0	1	16	13
WEEDS/SNOW REMOVAL	0	0	0	0	0	0	0	0	0	0	0	0	0	2
JUNK ACCUMULATION	0	0	0	0	1	0	0	0	0	0	0	0	1	3
FAILURE TO APPEAR	3	2	3	1	6	1	4	4	1	7	2	0	34	29
RESISTING AN OFFICER	0	0	0	0	0	0	0	0	0	0	0	0	0	1
DISORDERLY CONDUCT	0	2	1	0	2	1	2	0	0	2	2	0	12	7
ASSAULT	1	0	0	0	0	1	0	0	0	0	0	1	3	4
DISTURBING THE PEACE	1	0	0	0	0	0	0	1	0	0	0	1	3	0
THEFT/SHOPLIFTING	3	3	1	3	3	2	3	4	1	0	2	2	27	3
Minors in poss/alc/marj.	2	0	1	2	7	0	1	2	1	0	1	0	17	20
TRESPASSING	0	0	0	1	2	1	0	1	0	0	5	0	10	6
HARASSMENT	1	0	1	0	0	0	2	3	1	0	0	0	8	5
MISC CODE VIOLATIONS	5	3	3	0	7	0	1	7	4	4	14	0	48	91
SUB TOTALS	16	10	11	9	30	6	19	25	8	16	26	5	181	185
TOTAL VIOLATIONS	137	137	131	112	129	91	160	101	86	107	193	117	1501	1404
CASES HANDLED														
GUILTY PLEAS	30	49	61	43	44	24	51	27	21	43	111	45	549	493
CHARGES DISMISSED	23	14	11	10	24	7	19	25	16	14	20	13	196	177
*MAIL IN PLEA BARGAIN	36	29	22	35	29	27	63	32	39	36	43	48	439	383
AMD CHARGES IN COURT	42	44	34	22	28	31	26	15	8	12	15	7	284	325
DEF/SUSP SENTENCE	6	1	3	2	4	2	1	2	2	2	4	4	33	47
TOTAL FINES COLLECTED \$	14,205.00	\$ 12,825.00	\$ 11,875.00	\$ 11,175.00	\$ 13,492.00	\$ 9,957.00	\$ 16,290.00	\$ 9,340.00	\$ 10,345.00	\$ 12,150.00	\$ 11,960.00	\$ 12,475.00	\$ 146,089.00	149,957.45
COUNTY DUI FINES \$	804.54	\$1,339.62	\$ 1,273.75	\$ 2,415.71	\$ 725.18	\$ 1,336.64	\$ 1,742.42	\$ 1,586.49	\$ 1,360.67	\$ 1,788.00	\$ 1,743.30	\$ 1,417.33	\$ 17,533.65	8,871.13
TOTAL REVENUE	\$ 15,009.54	\$ 14,164.62	\$ 13,148.75	\$ 13,590.71	\$ 14,217.18	\$ 11,293.64	\$ 18,032.42	\$ 10,926.49	\$ 11,705.67	\$ 13,938.00	\$ 13,703.30	\$ 13,892.33	\$ 163,622.65	\$ 158,828.58